



AMERICAN
SCHOOL
COUNSELOR
ASSOCIATION

Using the ASCA Certification Portal

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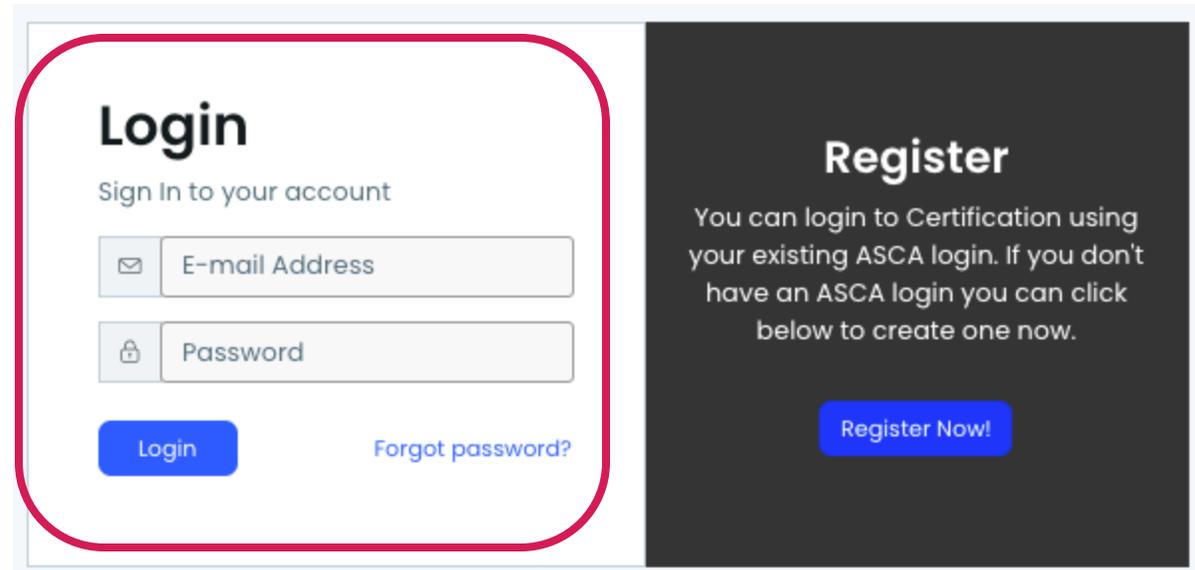
1. Start Here
2. Determine if You Have an Application
3. If You Do Not Have an Application

1: Start Here

1. Visit [ASCA Portals](#)
2. Open link to **ASCA-Certified School Counselor**

2: Determine if You Have An Application

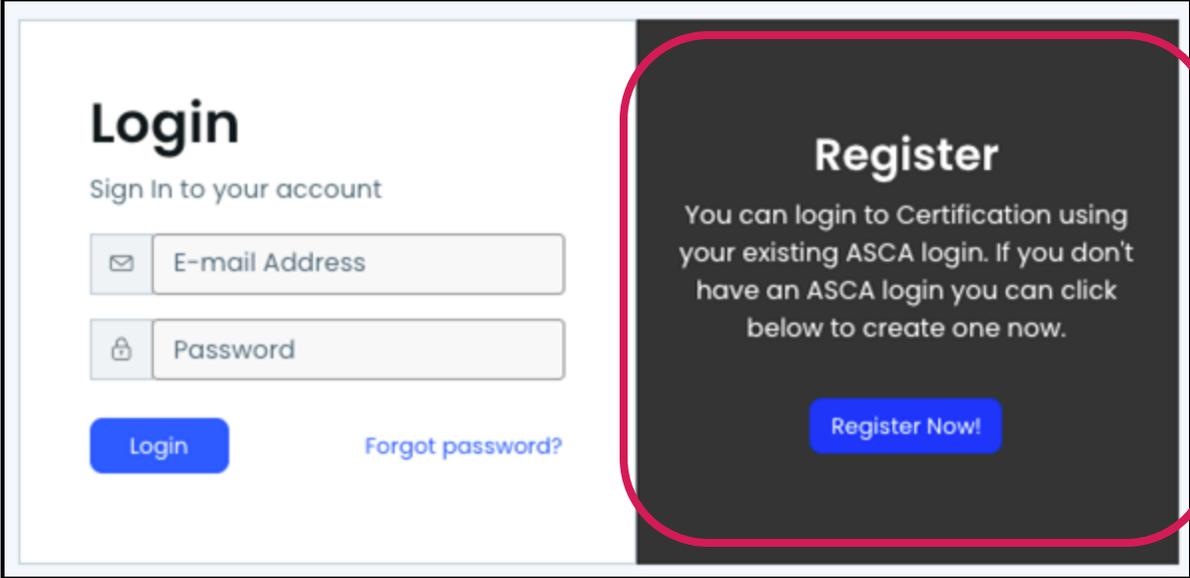
- 1) If you **have** an ASCA login, enter your ASCA credentials on the left, and click **Login**. [Click here](#) after logging in.
- 2) If you **do not** have an ASCA login, [click here](#).



The screenshot shows a user interface with two main sections. On the left, a white rounded rectangle contains the 'Login' section. It has the title 'Login' in bold, followed by the subtitle 'Sign In to your account'. Below this are two input fields: 'E-mail Address' with an envelope icon and 'Password' with a lock icon. At the bottom of this section are a blue 'Login' button and a blue link 'Forgot password?'. On the right, a dark grey rounded rectangle contains the 'Register' section. It has the title 'Register' in bold, followed by the text: 'You can login to Certification using your existing ASCA login. If you don't have an ASCA login you can click below to create one now.' At the bottom of this section is a blue 'Register Now!' button.

Create Guest Login

If you **do not** have an ASCA account, select Register Now:



The screenshot shows a user interface for logging in or registering. On the left, under the heading "Login", there is a sub-heading "Sign In to your account". Below this are two input fields: "E-mail Address" and "Password". A blue "Login" button is positioned below the "Password" field, and a link "Forgot password?" is to its right. On the right side of the interface, there is a dark grey rounded rectangle with a red border. Inside this rectangle, the heading "Register" is displayed. Below it, the text reads: "You can login to Certification using your existing ASCA login. If you don't have an ASCA login you can click below to create one now." A blue "Register Now!" button is located at the bottom of this dark grey area.



Create Guest Login

NOTE!! A new page will open.

Step 1: Complete all required registration fields.

Step 2: Select Create Account.

Step 3: You will be redirected to the ASCA Certified School Counselor Portal.



Create an Account

Enter your information below to create an account.

Prefix

First Name*

Middle Name

Last Name*

Preferred First Name

E-mail Address*

Password*

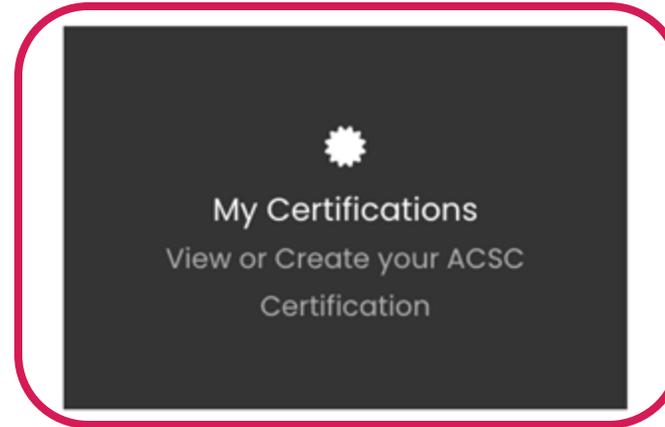
Confirm Password*

Create Account



2: Determine if You Have An Application

Select My Certifications:



2: Determine if You Have An Application

- If your application is listed, click **Select Application**, then [click here](#) to continue.

Select Application			
Id	Created By	Updated On	Edit
13258	Kristin Barnson	May 7th, 2025	<input checked="" type="checkbox"/> Select Application

- If you do not have an application, [click here](#).



3: You Do Not Have An Application

If you do not have an application, enter your first and last name and select **Create**:

Select Application

< GO BACK

You do not have access to any Certifications. Please create one below.

If you believe you have created one already but do not see it in the list below, please make sure you are logged into the correct account.

APPLICANT'S NAME (YOUR FIRST AND LAST NAME)

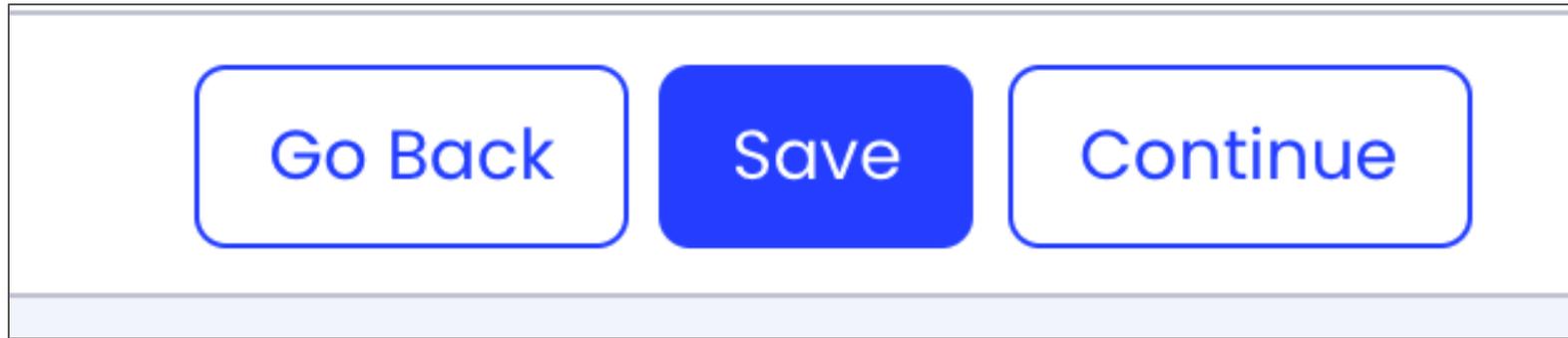
Create

Creating an Application

You are now ready to start adding information to the various sections!



Always Click SAVE!!



If you need assistance, submit a support request at in the portal:

